



ANDHRA LOYOLA COLLEGE (AUTONOMOUS) :: VIJAYAWADA – 520 008

CONTROLLER OF EXAMINATIONS

(Affiliated to Krishna University, Machilipatnam – 521 004)

Website: www.andhraloyolacollege.ac.in / www.alcexams.ac.in

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UG / PG CERTIFICATES – STUDENT DECLARATION FORM

I, _____ (Applicant Name), having Regd. Number _____, have completed my UG / PG _____ (Course Name) in the year _____. I hereby declare that I am in need of the required UG/PG certificates as I have not received, lost, or misplaced them. The application is being forwarded along with the payment made for the same, and the online payment receipt is attached herewith. I take full responsibility for the above declaration and will abide by the rules and regulations of the institution regarding this request.

kindly Tick mark the required certificate (s)

- | | | |
|---|--------------------------|---|
| 1. Issue of Provisional Certificate (Within 90days Regular) | <input type="checkbox"/> | |
| Issue of Provisional Certificate (Within 90days Supply) | <input type="checkbox"/> | |
| Issue of Provisional Certificate (After 90days Regular) | <input type="checkbox"/> | |
| Issue of Provisional Certificate (After 90days Supply) | <input type="checkbox"/> | |
| 2. Name Correction / Photo Update | <input type="checkbox"/> | 6. Transcripts <input type="checkbox"/> |
| 3. Duplicate Semester Grade Card (s) | <input type="checkbox"/> | 7. Duplicate Hall ticket <input type="checkbox"/> |
| 4. Duplicate Consolidated Grade Card | <input type="checkbox"/> | 8. Transfer Certificate/
Pass Certificate <input type="checkbox"/> |
| 5. Duplicate Provisional Certificate | <input type="checkbox"/> | |

❖ REQUIRED FIELDS ARE MANDATORY

Name	
Regd. Number	
Course	
Required Certificate (s)	
Number of Sets / Sheets	
Amount Paid with date	
E-Receipt reference Number	
Whats app Number	

Signature of the office assistant

Signature of the candidate